

Trustees of the Belfast Water District met on Tuesday, October 10, 2017, at 1:00 p.m. at the Little River Station office. The following Trustees were in attendance: Stephen Hall, Kenneth Colby Horne, Henry Chalmers, Bruce Osgood, Eileen Dubinett, and the Superintendent, Keith Pooler.

Stephen Hall, the Chairman, opened the meeting by welcoming Elizabeth Ransom, of Ransom Consulting, Inc. to have an open discussion of the Belfast Water District property located at the Lower Reservoir known as City of Belfast tax map 29 lot 39.

VOTED: On a motion made by Henry Chalmers, seconded by Eileen Dubinett and unanimously approved to accept the Minutes of the September 12, 2017, board meeting.

The Board discussed the date of the next board meeting and agreed upon, Monday, November 6, 2017, at 1:00 p.m.

Keith Pooler presented his report to the Board of Trustees on the following:

Wayne Tripp of W. C. Tripp Forest Products is preparing his proposal to manage the forestry at the District's properties for the next board meeting.

The Goose River Crossing Project is now complete. The District's engineer, Tim Sawtelle of Dirigo Engineering, is to be commended for his design of the new water main which will serve our customers for many years to come. Goose River Hydro, Inc. lowered the water levels at the dam as requested by the District and Ranger Contracting, Inc. throughout the project at the cost of \$3,000 in which Ranger Contracting, Inc. has agreed to split the cost. Both property owners that deeded the District the easements are satisfied with the results.

The District's abutter, Sam Cassida, has asked for permission to access his property to cut wood and move out across the District's property. It will benefit the District when we start forestry management on our property in the same area.

The Unified Courts System that purchased the old Duval's Auto on Church Street is underway. Keith stated he reviewed the District's specifications with their engineer and the contractor, Farley & Son, doing the groundwork. They will be installing a 6" sprinkler service and a 2" domestic service.

As mentioned at last month's board meeting, the upgrade of the water mains and services within the old MacLeod's Trailer Park on Lower Congress Street has begun. Michael Oneglia of Connecticut Property LLC prepaid the installation costs for a new 4" x 12" tap at the main. The new tap was installed on Tuesday, October 3, 2017. Farley & Son is the contractor installing the new mains and new service lines within the park according to the District's specifications. These mains and services will remain privately owned and maintained by the owner, with each mobile home individually metered.

Waldo County General Hospital's emergency department is expanding with a new addition on the front of the hospital. The existing sprinkler service and domestic service enter into the front of the hospital; therefore, these services may need to be relocated. No extra water usage will be needed for the new addition.

The Purchase and Sale Agreement between the District and Rebecca Kenney for her property abutting the Back Searsport Road Tank property was signed on September 12, 2017. Daniel Peaslee, also an abutter of the tank property, has been contacted and a meeting to discuss a portion of his property will take place

this month. Tim Sawtelle is designing the valve building to get the altitude valves out of the ground and into a heated enclosure.

The District received the notice from the Maine Drinking Water Program of the missed deadline for the second round of compliance samples not being done by the end of August. As required, this will be reported in our 2017 Customer Confidence Report (CCR) which must be mailed to each customer. The CCR will be mailed with our customers' water bills for April, May, and June billings. By the end of June, all of our customers will be notified.

The Maine Rural Water Association 2017 Annual Conference is December 5th, 6th, and 7th at the Cross Insurance Event Center in Bangor, Maine. The trustees' training dinner is Tuesday, December 5, 2017, from 5 p.m. - 8 p.m. The attorneys from Bernstein Shur will offer trustees and management to the importance of knowing the potential risks and results of their actions as a trustee. The topic is entitled "Sign Here, Do You Really Know What You Are Signing?". The Maine Drinking Water Program encourages all trustees to attend. The conference also offers classes to management, crew members, and office staff with information to improve their knowledge of the water utility industry as well as earning technical course hours to maintain license requirements.

Keith asked the Board for permission to purchase a 10-foot wide snow pusher attachment for our loader to plow our yards and remove snow from hydrants; the cost new is up to \$3,000.

VOTED: On a motion made by Henry Chalmers, seconded by Eileen Dubinett and unanimously approved to purchase a snow pusher attachment for the loader.

Keith asked the Board for permission to request bids from our local dealers for a 2017 holdover 1/2 ton truck, 4 x 4 extended cab with a 6 1/2 foot bed; and trade-in the 2010 superintendent's truck which has 130,000 miles.

VOTED: On a motion made by Bruce Osgood, seconded by Eileen Dubinett and unanimously approved to request bids for a 2017 truck 1/2 ton, 4 x 4 extended cab with a 6 1/2 foot bed.

Keith reviewed the highlights since the last board meeting:

The crew fixed a leak at 85 Pearl Street (corner of Pearl Street and Charles Street) which ended up being galvanized pipe, so we renewed our side of the service with copper pipe.

The City is preparing to pave many streets in town; consequently, the crew has been lowering gate boxes so the pavement can be milled, and then raising the gate boxes to the new pavement level. Even though this is a tedious task, this has given the District the opportunity to do the necessary maintenance of cleaning out the gate boxes, straightening crooked boxes, and fixing broken boxes.

A new 1" service was installed at 7 Cedar Lane, and a new 1" service was installed at 72 Court Street on the corner of Grove Street with a meter box at the property line because the service did not meet the District's standards and specifications.

The crew repaired a 1" service leak on Cardinal Way, at the Belfast Trailer Park, on Friday, 10/6/17. The crew noticed water pouring out of the ground on their way to the wells. When the crew was repairing the 1" service leak, the saddle around the 12" water main feeding the 1" service separated which caused an emergency shutdown leaving our customers without water for a short time.

Donald Hahn had a scheduled personal surgery today and may be out of work a couple of weeks. He plans to use his sick time for the short duration. The Short Term Disability paperwork has been completed in preparation of Don possibly being out of work longer than expected.

Keith asked the Board for permission to go into executive session to discuss a personnel matter.

VOTED: On a motion made by Henry Chalmers, seconded by Bruce Osgood and unanimously approved to go into executive session to discuss a personnel matter.

VOTED: On a motion made by Bruce Osgood, seconded by Henry Chalmers and unanimously approved to adjourn the meeting at 2:50 p.m.



Eileen Dubinett, Secretary