

The Belfast Water District Board of Trustees met on Monday, July 7, 2025, at the 41 Wight Street office.

Chairman Bruce Osgood called the meeting to order at 1:00 p.m.

Roll Call: The attendees present for the roll call were Chairman Bruce Osgood, Vice-Chairman Kenneth Colby Horne, Secretary Jill Goodwin, Trustee Stephen Hall, Superintendent Frank Short, Administrator Tammy Morse, and the District's Attorney, Andrew Hamilton, Katahdin Law LLC. Trustee Chad Otis was absent from the meeting. Special guests Dan McCaw of Penobscot Indian Nation and Jack Shaida of Coastal Mountain Land Trust to discuss Conservation, Preservation, Restoration of the Little River Dams.

No members of the public were present.

Bruce Osgood welcomed our guests to proceed with their presentation of their perception of the future of the Little River Dams and how the Belfast Water District can move forward with both Penobscot Indian Nation and the Coastal Mountain Land Trust. Informational handouts were provided including the Scope of Work, the grant application process to the National Fish and Wildlife Foundation, and what the Belfast Water District can do to support the Penobscot Indian Nation to seek funding for engineering studies, to assess risks, alternatives, and help create a plan for the future of the Little River Dams.

The Chairman requested a motion to enter an executive session to meet with the District's Legal Counsel.

VOTED: On a motion by Jill Goodwin, seconded by Stephen Hall and unanimously approved 4-0, to enter into Executive Session per 1 MRS 405 (6)E for Legal Counsel to advise the Belfast Water District's Board of Trustees of its Rights and Duties at 2:45 p.m.

VOTED: On a motion by Jill Goodwin, seconded by Kenneth Colby Horne and unanimously approved 4-0, to adjourn the Executive Session per 1 MRS 405 (6)E for Legal Counsel to advise the Belfast Water District's Board of Trustees of its Rights and Duties at 3:03 p.m.

Upon return to the regularly scheduled board meeting, the Board of Trustees voted as follows:

VOTED: On a motion by Stephen Hall, seconded by Kenneth Colby Horne and unanimously approved, to authorize Bruce O. Osgood, Chairman of the Board of Trustees, to sign the Letter of Support for an Engineering Evaluation pursuant to the grant application with the Penobscot Indian Nation, Tasks 1-5 only (1. Project Management & Coordination, 2. Data Collection & Mapping, 3. Hydrologic & Hydraulic Analysis, 4. Feasibility Report, and 5. Conceptual Renderings) as outlined in the Scope of Work for the Little River Dams (Upper Reservoir and Lower Reservoir), Belfast, Maine.

VOTED: On a motion by Kenneth Colby Horne, seconded by Stephen Hall, and unanimously approved 4-0, to accept the minutes of the regularly scheduled board meeting of June 9, 2025.

Next Meeting Date: The Board discussed and agreed on the next meeting date, scheduled for Monday, August 4, 2025, at 1:00 p.m. at the Belfast Water District office, located at 41 Wight Street in Belfast, Maine.

Superintendent Frank Short presented his report to the Board of Trustees.

Searsport Avenue Water Main Replacement Project: Frank provided construction updates to the Board of Trustees and commented that the weekly project memos are posted on the District's Facebook Page and on the homepage of our website to inform everyone of what has been accomplished during the past week, and what to expect in the upcoming week during construction. Our customers who reside in the construction area will have an opportunity to see what to expect every week. Approximately 80 feet of additional 12-inch D.I. pipe were needed to complete the initial gate installation and start the project. The new water main also had to be relocated due to the

location of the sewer main going to Footbridge Road, which caused a conflict (water and sewer require a 10-foot separation). Additionally, ledge was encountered during the last 200 feet of the Footbridge Road, which slowed down progress a bit.

City of Belfast Phase 1 Sewer Project: Nitram Excavation has progressed quite well, with minimal impact on the Belfast Water District. A main line gate valve and a new fire hydrant will need to be installed on High Street to enable them to begin a cross-country run.

New Meter Reading System: Awaiting Ti-Sales to schedule training on the new meter reading system.

New Employee: Dave Hammond, our new employee, started this past month, and as Frank expected, is working out well.

Priscilla Lane/Elementary Avenue: There is a 200-unit condominium complex proposed for the land that lies between Priscilla Lane and Elementary Avenue. This complex will contain 50 four-unit buildings, with each of the 200 units individually owned, providing the Belfast Water District with 200 more 1-inch services. This project would require extending the water main from Elementary Avenue to Priscilla Lane. The District has an existing 2-inch water main on Priscilla Lane. Upgrading this 2-inch line to an 8-inch and connecting it to the 6-inch water main on Congress Street would eliminate the dead end and create a much-needed loop on Congress Street.

New Water Services: A ¾-inch summer service was installed at 138 Swan Lake Avenue, and a 1-inch service line will be installed from the meter pit at Searsport Avenue, currently providing water service to 35 Old Searsport Avenue, for a new home at 37 Old Searsport Avenue.

EJ Prescott VAS Program: The Belfast Water District has signed up for EJ Prescott's VAS (Value Added Service) program. This program will significantly benefit the Belfast Water District by keeping its inventory well-stocked and organized. Emergency services are also a significant benefit, as are annual fixed prices. This program also includes free training and a day of leak detection.

Leak Detection: Additional leak detection will take place this month with the assistance of Andy Gilson from the Maine Rural Water Association (MRWA). Andy has helped the Belfast Water District locate leaks many times over the years, saving the crew a significant amount of time.

This past month, the crew:

- Worked on the Searsport Avenue Water Main Replacement Project, installing temporary services and test holes.
- Checked and repaired gate boxes due to the City's paving projects.
- Trimmed and flushed fire hydrants.
- Checked for leaks throughout the system.

Upcoming this month, the crew will:

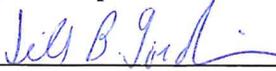
- Continue installation of temporary water services for the Searsport Avenue Water Main Replacement Project.
- Identify and repair any leaks.
- Insulate a water service on Swan Lake Ave.
- Check gate boxes for MDOT paving projects scheduled for completion at the end of this month.

Tammy informed the Trustees that:

- Our escrow funds held by MDOT for the Searsport Avenue Project have not been released back to our account at Camden National Bank.
- The current interest rate on our funds, excluding the 12-month and 24-month fixed CDs, is 2.8%.
- Day 2 of our audit with Dorr Accounting is scheduled for Wednesday, 7/9/25.

- The Employee Handbook has been updated to include the addition of Permanent Part-time Employees receiving Paid Time Off, as approved at last month's board meeting. A copy of the addition was provided for their records.

VOTED: On a motion by Jill Goodwin, seconded by Stephen Hall and unanimously approved 4-0, to adjourn the meeting at 3:24 p.m.



Jill B. Goodwin, Secretary/Clerk

