

Trustees of the Belfast Water District met on Monday, October 7, 2019, at 1:00 p.m. at the Little River Station office. The following Trustees were in attendance: Stephen Hall, Kenneth Colby Horne, Bruce Osgood, Henry Chalmers, Eileen Dubinett and the Superintendent, Keith Pooler.

Stephen Hall, the Chairman, called the meeting to order at 1:00 p.m.

**VOTED:** On a motion made by Henry Chalmers, seconded by Eileen Dubinett and unanimously approved, to accept the Minutes of the regularly scheduled board meeting of September 9, 2019.

The Board discussed the date of the next board meeting and agreed upon Monday, November 4, 2019, at 1:00 p.m.

Request to enter into executive session to discuss a real estate matter pursuant to 1 MRS §§ 405(6)C.

**VOTED:** On a motion made by Bruce Osgood, seconded by Henry Chalmers and unanimously approved to enter into executive session to discuss a real estate matter pursuant to 1 MRS §§ 405(6)C at 1:02 p.m.

**VOTED:** On a motion made by Bruce Osgood, seconded by Henry Chalmers and unanimously approved to adjourn the executive session after discussing a real estate matter pursuant to 1 MRS §§ 405(6)C at 1:25 p.m.

The Superintendent, Keith Pooler, presented his report to the Board of Trustees.

As discussed at last month's board meeting, Keith received the quotes for a new 2500 pickup with V-plow. All dealers were very close in price and met the District's specifications and needs. Dutch Chevrolet quoted \$28,615 for a 2019 Chevrolet Silverado 2500 4WD double cab truck with the highest trade-in value for our 2012 Chevy Silverado, Quirk Ford quoted \$28,598, and O'Connor GMC quoted \$28,489. Keith recommended that the Board accept the quote from Dutch Chevrolet.

**VOTED:** On a motion made by Bruce Osgood, seconded by Henry Chalmers and unanimously approved to accept the quote from Dutch Chevrolet for a new 2019 Chevrolet Silverado 2500 4WD double-door cab truck with V-plow.

Dirigo Engineering provided a Letter of Agreement for engineering services related to the Talbot Well Standalone Pump Station (Option 1). A discussion took place for each section of the agreement. Keith recommended that the Board approve a portion of the Letter of Agreement, Scope of Services - Design I: Items 1.1 through Item 1.7 for up to \$80,000. Keith explained the reasoning to hold off on Items 2.1 through Item 2.4 is because there might be room for adjustments on the administration costs and monitoring costs, as well as pipework and foundation work. Expenses incurred to date are being tracked and paid through our general checking account. As stated under Section 1.1 - Preliminary Services, Dirigo Engineering submitted the Maine Drinking Water Program SRF loan application on September 24, 2019, total estimated project cost of \$2,023,535.

**VOTED:** On a motion made by Bruce Osgood, seconded by Eileen Dubinett and unanimously approved to authorize Tim Sawtelle of Dirigo Engineering, to proceed with the Talbot Well Standalone Pump Station; Scope of Services Item I - Design 1.1 - 1.7 for up to \$80,000 as follows: 1.1 Preliminary Services & Options, 1.2 - Topographic Survey, 1.3 - Preliminary Design, 1.4 Power Extension, 1.5 - Final Design, 1.6 - Cost Estimate, and 1.7 - Ledge Probes.

On October 3, 2019, the District paid the final payment of \$78,250.29 for the Maine Municipal Bond Bank 1989 loan. This loan financed a new water storage tank on Lincolnville Avenue, low service transmission mains on Lincolnville Avenue, Main Street, Congress Street, and Wight Street and the water booster pumping station on Lincolnville Avenue.

Patricia Marshall approached the District about two parcels of land that she would like to sell that borders the aquifer protection zone on the upper portion of the Smart Road past the pump station. Map 9 Lot 73 has an assessed value of \$24,500 (2.06 acres) and lot 74 has an assessed value of \$22,400 (3 acres). Keith reviewed the Wellhead Protection map with the Board and where this land lies. Keith stated he would contact Ms. Marshall for a sale price.

The District received a letter from Belfast Community Radio, 100.9 WBFY, expressing their interest in having their antenna on one of our tanks. They are exploring moving their antenna from its existing location at the Waterfall Arts on High Street to a place higher, which would afford broader coverage of Waldo County. They would like to visit our tank sites and expressed their willingness to pay some nominal rent for space on the tank plus electricity. They are mindful that extensive engineering studies are required to make sure there is no interference with other occupants paying rent on the same frequency. The Board suggested attaining more information to make an informed decision.

Keith reported to the Board the activity of the crew this past:

- Pressure washed the Lincolnville Avenue storage tanks and the Back Searsport Road storage tank.
- Trimmed trees at the Lincolnville Avenue and Back Searsport Road tanks, so the branches are not hanging over the water tank and allowing sun exposure to keep the mold at bay.
- Repaired a small leak on the 3/4-inch service at 49 Ocean Street
- Installed a 1-inch service for 4 Blacks Landing off Fairview Street
- Our foreman, Frank Short, is a licensed trapper, and he and the crew removed the beaver dam from the culvert at Smart Road.

A notice was placed in the Republican Journal and Village Soup, notifying the general public that November 1, 2019, is the deadline for New Water Service Installation applications.

Keith informed the Board of Trustees that the Maine Rural Water Association Technical Conference commences on Tuesday evening, December 10th. The opening session entitled "Shout It From the Hilltop," discusses the importance of clean water and the water industry is the most important industry in the history of mankind. Also, a Trustees training session for the Freedom of Access Act (FOAA) will be held at the Senator Inn in Augusta on October 24th. If unable to attend, the Trustees can become State of Maine certified for the Maine Freedom of Access Law by doing a thorough review of the FOAA on the maine.gov website.

The 30-foot high shrubs at the Lincolnville Avenue Booster Station are dying and should be removed. Keith stated he would review the agreement with the City of Belfast to verify landscaping conditions before the removal.

The Trustees commended Keith on his knowledgeable presentation at the City of Belfast Planning Board Special Meeting about Nordic Aquafarms' permit applications on September 23, 2019, at the Hutchinson Center.

Trustee Henry Chalmers asked about the outside faucet for public access that used to be at the Smart Road Pump Station prior to the installation of the new fence surrounding the station. Keith said he has been thinking about installing a water post at the District's new property at 86 Smart Road. There is an existing water post at the backhoe garage on Lincolnville Avenue and also here at the Little River Station.

**VOTED:** On a motion made by Bruce Osgood, seconded by Henry Chalmers and unanimously approved, to adjourn the meeting at 1:59 p.m.



*Eileen Dubinett*

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Eileen Dubinett, Secretary

