

Trustees of the Belfast Water District met at 1:00 p.m. at the Little River Station office. The meeting was called to order by the chairman, Archie Gaul. The following were in attendance: Henry Chalmers, Archie Gaul, Stephen Hall, Eileen Dubinett, Bruce Osgood and Superintendent, Keith Pooler.

VOTED: On motion by Henry Chalmers, seconded by Eileen Dubinett and unanimously approved; to accept the Minutes of the August 8, 2016 meeting.

The trustees set the date of Tuesday, October 11, 2016, at 1:00 p.m. for the next board meeting.

Trustee, Henry Chalmers asked the superintendent if he is aware of information being mailed to people in Belfast about information on water service line insurance. Keith said he was aware of it and earlier this year the District's website has information regarding this. He informed the Board that perhaps the best thing to do now is to put a notice on the water bills about the mailings for water service line insurance and also make a presentation at a city council meeting during the open to public segment, to tell the customers the Belfast Water District does not sell water service line insurance and those companies are not affiliated with Belfast Water District. Keith indicated that he has been asked by Ned Lightner of Belfast TV to do a story about Belfast Water District that is coming up in the near future and will try to mention this in the interview. Bruce suggested the police department might put information about this on their Facebook page.

Trustee, Henry Chalmers, said he has had some people talk to him about the taste of chlorine in Belfast Water District water. Henry asked if there is something the District could do about the chlorine without spending a lot of money. Keith said that the customers could put a filter on the faucets to reduce the taste of chlorine. Some people are more susceptible to chlorine. The Belfast Water District has to maintain a chlorine residual of 0.20 mg/l (milligram per liter) throughout the entire system, according to EPA guidelines.

Chairman, Archie Gaul informed the Board that he attended the closing for the sale of the Durham lot and the Teeney lot on September 8th. The buyer was very excited about the purchase and is looking forward to preparing the land to build a house.

The Superintendent, Keith Pooler, reported on the following:

The 12" water main on Front Street is connected between Main Street and the Footbridge. The main has been pressure tested and chlorinated. The remaining work on the water main consists of a 12"x12" connection at Pierce Street, an 8" connection just north of the treatment plant that connects to Washington Street, one – 2" service and three – 1"

services to do. Then the contractor will be done with the water main portion of the Front Street project.

The latest pay request for the Front Street project was held today. Pay Request #5 is in the amount of \$492,458, which means we will go over on the contract as reported before. The overage is related to encountering more ledge and more dirty soil than planned. Overall the project will be a little bit over \$500,000. The District borrowed \$592,700, so there is enough money to handle the overage from the original bid price of \$470,000. Keith expects the contractor to be done by the end of next week with the water main portion of the Front Street project. Keith informed the Board the contractor ran into a problem while digging on Pierce St. today to connect to the new main on Front Street. The old map records, which are not 'as built' plans, indicated a 10" main in that area to within fifteen feet of the Front Street main, but the contractor has already gone 24' and is still digging to reach the 12" main. This will add more to the cost to the project.

The Mayo Street water main upgrade project is underway. The crew installed the temporary water services and they will be starting installing the water main on Wednesday or Thursday. Steve Hall asked if anyone on Mayo Street that is not on the water system has inquired about extending the water main. Keith informed the Board that a few people asked and he informed them that the only work being done now is to upgrade the existing main and explained to them that the District's Terms and Conditions state that water main extensions are at the customers' expense. Judy Warren asked who she could talk to and was told she could make a formal request to the Board and explained to her that it is not common practice for the water district to participate in water main extension. Keith indicated it would take another 600 feet of water main to get to the end of the street and there appears to be about five houses in that area. Steve Hall asked, in some cases, maybe not this one, if there were enough potential customers would the water district then consider extending the water main and would it not be advantageous because there would be more customers? Keith indicated that residential customers pay on average around \$300 a year. Keith said he expects this portion of the water main project to cost approximately \$75 per foot.

Northeast Equipment & Supply is scheduled to start working on September 22nd on the Jackson Pit pump station building. The work will consist of new siding and a new roof.

The crew discontinued the water main on the Old Robbins Road consisting of 460 ft. of 8" cast iron pipe.

The exterior of both standpipes on Lincolnville Avenue have been washed and cleaned. The crew did a great job. It helps to get the tree sap and dirt off the tanks to help save the paint and gain a few years before having to repaint again.

The 12" gate valve on Pierce Street for the Front Street project was installed by the crew. In the process they ran into a 12 x 6 tee that was not on the plans. The tee was cut out and the 12" gate valve was put in place.

Repaired several service leaks on Searsport Avenue. 1" at the Yankee Clipper Motel, 3/4" at 36 Searsport Ave. and a 2" at the Harbor Inn.

On the schedule in the next few weeks are a new 6" fire suppression service at the Unitarian Universalist Church on Miller Street and a 2" service for the Montessori School on Lower Congress Street.

The water main upgrade on Mayo Street will take the crew the next two weeks to complete.

Keith reported that Don Hahn's recovery from his shoulder injury is progressing slowly and it will be a while before he returns to work.

Suzette got hurt recently as a result of a freak accident at home and suffered a concussion. She has been out of work a few days and is back to work half days this week. She is progressing well.

Keith informed the Board that the District's attorney, Sarah Reinhart of Eaton Peabody Attorneys at Law, provided some suggestions about what needs to be included in a recreational trail agreement with Coastal Mountains Land Trust (CMLT) and also obtained a copy of an existing agreement with CMLT and the property owners. Cindy and I have taken this information and combined those two agreements and sent it to CMLT. They are reviewing the proposed agreement and we are waiting to hear from them. Sarah Reinhart did not find anything that was not overly alarming about insurance or liability issues.

The Central Maine Power Co. remediation project on Washington Street started on September 12th. Their plan is to leave the road excavation to the end of the project so the water main will remain intact while they are working on the lot. They expect it will be closer to November before the water main replacement is started. The contractor asked if the District would be interested in laying the pipe if they did the digging. Keith indicated that he told the contractor he was not sure at the time, but maybe later. If the District's crew does the water main portion, the contractor will be billed for the labor and material associated with the work done by the District's crew.

Bruce Osgood asked if Front Street Shipyard decided to construct building #6 on Front Street. Keith informed the Board building #6 is not going to be built this year.

Steve Hall asked how the contractor is doing with the sewer line on Front Street. Keith indicated that there are more sewer services to install. By the end of next week the water main will be done and then the contractor will work on the storm drainage. The contractor is planning for the end of October to have the road cut out and a single coat of paving on the road for the winter. They will return in the spring to put the finish coat of pavement on the roadway.

Keith informed the Board that the District received a dividend check in the amount of \$1,321 from the Maine Municipal Association Workers Compensation Fund and the Property & Casualty Pool. The dividend is a result of good management practices and sound loss prevention measures.

Bruce Osgood inquired about the progress with the CUPSS Asset Management Program. Cindy informed the Board that instructor, Rebecca Reynolds, conducted two training sessions with us. We have entered data on the fire hydrants in the system and will now start working on the data for water mains entering the date when they were installed and any other information that can provide statistics for cost of repairs, maintenance and replacement over time. Keith reminded the Board that in order to be able to borrow money water utilities are required to have an asset management program and this program will satisfy the requirements of the Maine Drinking Water Program and all the other funding agencies. The asset management program will be an on-going record and reports of the facilities to manage the repair and replacement of the system's assets.

The meeting adjourned at 1:45 p.m.



Eileen Dubinett, Secretary