

January 11, 2016

Trustees of the Belfast Water District met on January 11, 2016, at 1:00 p.m. at the Little River Station office. The following were in attendance; Archie Gaul, Henry Chalmers, Eileen Dubinett, Bruce Osgood, Stephen Hall and Superintendent Keith Pooler.

The chairman, Archie Gaul, called the meeting to order.

VOTED: On motion by Henry Chalmers, seconded by Eileen Dubinett and unanimously approved; to accept the Minutes of the December 7, 2015 board meeting.

The board members discussed the date for the next meeting and agreed upon February 8, 2016 at 1:00 p.m.

Keith informed the Board that he just received word from the City's engineer, Mandy Olver, informing the District that the EPA has approved the project plans for the Phase II Front Street construction project. The pre-bid meeting is scheduled for Tuesday, January 26th and a bid opening for February 16th at City Hall Council Chambers. The Board will have to vote and approve the bid. It may be necessary for the Board to have a special meeting to accept the construction bid.

Keith introduced the District's new employee, Kyle Payson, to the Board. Kyle came on board on January 4th and he is genuinely interested in the job. The other crew members have nothing but good things to say about Kyle so far. Keith informed the Board that he is excited that Kyle is excited about the job and is looking forward to his longevity with the District.

Keith informed the Board that when the sanitary survey was conducted on October 27, 2015 by the Maine Drinking Water Program, the inspector noticed the District had not updated the Degree of Hazard section of the Cross-Connection Control Program. We were told to wait for a follow up letter from the DWP before making the corrections. That letter arrived on January 11, 2016 which indicated that the corrections to the cross connection control program must be done by February 5, 2016. The District already had had a cross connection program in force. The DWP reclassified hazard degrees from I, II, III to a residential class and either a high or low hazard according to types of use. No other changes have been made to the plan. The new degrees of hazard will make it simpler for the District as well as the customers to comply with cross-connection control rules. The Board reviewed the updated plan and agreed to adopt the revised plan as submitted.

VOTED: On motion by Stephen Hall, seconded by Henry Chalmers and unanimously approved; to accept the revised Cross-Connection Control Program.

Keith discussed the two comparative market analyses obtained for the Durham lot and explained the process to sell the Durham lot. Because the land is considered resource protection land for Little River there are several things the District must do before it can be sold. First of all, the Maine Public Utilities Commission must be notified of the intent to sell the property and offer first refusal to the City of Belfast to purchase the land. The MPUC has up to 90 days to make a decision about the sale. Within 30

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days of the MPUC's approval to sell the property, the District can proceed with the process by placing a public notice in the local paper of the intent to sell the property, send a letter to all the water customers and then hold a public hearing at least 60 days prior to the sale of the property.

VOTED: On motion by Henry Chalmers, seconded by Stephen Hall and unanimously approved: to sell the Durham lot and contiguous land known as the Teeney Lot, approximately +/- 105 acres, for \$40,000.00 or more to the individual who has made the offer to buy the land.

Keith informed the Board on the following:

The new utility truck is expected to be ready by January 22nd. The truck is at Maine Equipment in Bangor who is installing the tool body on the truck.

Noticed extra pumping recorded on the SCADA system the week of December 2nd. Started looking by eye for the leak the week of December 7th to 14th. Started leak detection by listening on hydrants and valves and on the 15th by listening on hydrant #196 at the Curtis Road, found the leak on the 8" main that was situated well off the road, under small trees and brush where the water was running into Goose River. It took the crew about five hours to repair the leak. The estimated loss of water is 2 million gallons.

The owner of the housing complex on Alberta Way has requested the District take over the water main. The District is agreeable to accepting the water main since it was built to the district's specifications and the city has accepted Alberta Way as a public street. As of this date the owner's attorney has not provided the proper documents in the form the standard Quit Claim Deed as requested. Keith informed the Board that he has asked the District's attorney, Andy Hamilton, of Eaton & Peabody, to review this document before the District accepts the water main.

In the past month the crew repaired the main break on Curtis Road, winterized all the fire hydrants, built a gate at the Keeling lot, and removed the discontinued fire hydrant on Main Street. Cindy and Tammy have been very busy with end of year work and preparing for the financial audit. The crew will be working on the maintenance of the pipes and equipment in the pump stations.

The well pump at Jackson Pit has recently started making a noise that is a concern. Plans are to have the pump checked in the next week or so to determine the problem.

The meeting adjourned at 1:50 p.m.



Eileen Dubinett, Secretary