

Trustees of the Belfast Water District met at 1:00 p.m. at the Little River Station office. In attendance were: Henry Chalmers, Archie Gaul, Eileen Dubinett, Stephen Hall and Superintendent Keith Pooler. Alton Kenney was absent from the meeting.

The Chairman, Archie Gaul, called the meeting to order.

Henry Chalmers commented about the wording in the last paragraph of the Minutes that reads .12000 per kWh and suggested it should read 0.12000 per kWh. With this change noted the Board proceeded to vote on acceptance of the Minutes.

**VOTED:** On motion by Stephen Hall, seconded by Eileen Dubinett and unanimously approved; to accept the Minutes of the November 24, 2014 board meeting and to authorize Henry Chalmers, Assistant Secretary/Treasurer to sign the Minutes for Alton Kenney, Secretary/Treasurer

**VOTED:** On motion by Stephen Hall, seconded by Eileen Dubinett and unanimously approved; to commit to the Treasurer the water user rates for the period beginning 11/1/14 and ending 11/30/14 and for the period beginning 12/1/2014 and ending 12/31/2014.

The Board discussed separating the role of secretary/treasurer, making it the responsibility of two different trustees.

**VOTED:** On motion by Stephen Hall, seconded by Henry Chalmers and unanimously approved; to appoint Eileen Dubinett as Secretary.

**VOTED:** On motion by Stephen Hall, seconded by Eileen Dubinett and unanimously approved; to change the role of Henry Chalmers, Assistant Secretary/Treasurer to Treasurer.

The Board authorized to have the signature plate for the check signer changed to bear the names of Archie J. Gaul and Henry L. Chalmers.

The Board scheduled the date of the next board meeting to be held on February 9, 2015 and the meeting in March to be held on March 16, 2015.

The trustees reviewed a questionnaire provided by the District's accountant as part of the standard auditing procedures. The Board determined that there were no questions or concerns to note to the auditor and agreed to each complete the form with a response of 'no' to each of the questions.

The Superintendent, Keith Pooler, gave an overview of the projects, repairs and maintenance that occurred in 2014. Planned for 2015 is to continue replacing approximately 75 water meters. By keeping this same quantity, over the next 3 or 4 years the District will meet its goal of replacing all the old meters in the system. The District is applying for funding for the water main replacement on Front Street from Main Street to Miller Street and if there are funds remaining, the plan is to install a new 12"

main crossing under the Goose River on Swan Lake Avenue. Also, on River Avenue that plan is to discontinue the old 6" cast iron main and connect the water services to the ductile iron main on that street. For 2016 the big project will be the water main replacement on Front Street from Pierce Street to Main Street. There are also plans to replace at least four or five fire hydrants in the system.

Archie asked if there are plans to install another Pax Water Mixer in another standpipe in the system. Keith indicated that it is up to the Board to decide. The 500,000 gallon standpipe on Lincolnville Avenue would be the next one to do because it is out in the open and freezes more. When this standpipe is done it will be necessary to change the access door as it is an old style door and there have been problems with it in the past. Keith indicated the next tank to be painted should be the Back Searsport Road tank.

Keith reviewed information on the work the District's engineer, Tim Sawtelle, is doing to update the District's Capital Improvement Plan (CIP). The report indicates water main improvements over the past ten years averaged about 2,000 ft. a year which is the pace the District is trying to maintain in order to keep the water mains in the system less than 100 years old. The CIP includes the percentage of all the different types of pipe and indicates that the cast iron pipe, which is the oldest type in the water system, has gone under 40% and ductile iron pipe has gone over 30%. The CIP also includes proposed projects for upgrades in the future that are meant to improve the needs for fire flows, addressing complaints on water quality and problems that we become aware of in the system.

Keith informed the Board of the passing of the service foreman, Bruce Page, of Searsport Water District. He worked for Searsport Water District for 27 years. He was a good man. Keith asked the Board to authorize a condolence gift to be sent to his wife.

VOTED: On motion by Steve Hall, seconded by Eileen Dubinett and unanimously approved; to authorize a \$50 condolence gift to the widow of Bruce Page.

Keith indicated that he would like the Board to consider allowing sick leave to build up to more than 30 days and suggested discussing this in the fall.

The meeting adjourned at 2:00 p.m.



Eileen Dubinett  
Eileen Dubinett, Secretary