

Trustees of the Belfast Water District met at 1:00 p.m. at the Little River Station office. In attendance were: Henry Chalmers, Archie Gaul, Stephen Hall and Superintendent Keith Pooler. Absent from the meeting was Eileen Dubinett.

The Chairman, Archie Gaul, called the meeting to order.

VOTED: On motion by Henry Chalmers, seconded by Stephen Hall and unanimously approved; to accept the Minutes of the February 9, 2015 board meeting.

The Board reviewed the votes provided by the District's bond counsel regarding the borrowing of \$350,000 from the Maine Municipal Bond Bank for the Phase 1 – Front Street water main project.

VOTED: On motion by Stephen Hall, seconded by Henry Chalmers and unanimously approved; to adopt the votes regarding the 2015 State Revolving Loan Fund through the Maine Municipal Bond Bank in the amount of \$350,000 for the Phase 1 – Front Street Water Main Project. *(Votes can be found on pages that follow these Minutes).*

Cindy Clements informed the Board that the Maine Municipal Bond Bank (MMBB) has informed the District of a potential refunding opportunity, if current market conditions permit regarding its 2006C Bond. In order to move forward with this the District's treasurer signed and sealed the certification document provided by the MMBB.

Keith Pooler reviewed the Agreement Between Owner and Engineer (Dirigo Engineers) for Professional Services for the Phase 1 – Front Street Water Main Project. This agreement is for the design, engineering, contract, pay requests, as built, etc. at a cost of \$19,500. The agreement has a line item for inspection in the amount of \$19,000, however, there is a provision that the District does not have to contract out for the inspections. The District is allowed to do its own inspections and will have the opportunity to call Dirigo Engineering to request an inspector when needed to come to the project site for inspecting at the hourly rate of \$70.00. Keith assured the Board that the Drinking Water Program and the SRF are OK with the District doing our own inspections as long as there is language in the agreement that we can and will request an inspector if needed.

VOTED: On motion by Stephen Hall, seconded by Henry Chalmers and unanimously approved, to sign the Agreement Between Owner and Engineer for Professional Services for Phase 1 – Front Street Water Main Project.

Keith said the project is going good. The bid opening is planned for May 1st, but the bond bank would like it to be before they have their board meeting on April 29th. Tim does have some more engineering to do but should have everything completed on time. Archie Gaul asked Steve Hall to be available to review the project plans with Keith and Tim Sawtelle.

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Keith informed the Board that in all the years he has been with the District, there has never been a water main that froze, except for last week. The water main on Alto Street froze leaving seven houses without water. With all but one residence on the street that are away from home during the day for work and with the extreme cold weather the frost was very deep causing the main to freeze. Currently two houses on the street have been set up with garden hoses to let the water run a bit to prevent freezing and will be billed a minimum rate while the garden hoses are running.

Keith reported on the following:

To date the income from the wood harvesting on the Marsano lot on the Smart Road has amounted to \$6,300.00. The wood cutter is close to finishing harvesting. It is expected the harvesting will bring in between \$8,000.00 to \$10,000.00 total.

The operator/maintenance job opening has been advertised. Applications will be accepted until March 27th. At the present time sixteen applications have been received. Interviews should begin on April 8th.

The Montessori School is planning to build a school on Lower Congress Street and will require a 6" sprinkler service and 2" domestic water service.

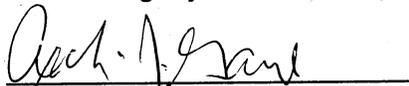
The District's Capital Improvement Plan has been updated by Tim Sawtelle of Dirigo Engineering. This meets the Drinking Water Program's requirement of updating the plan every ten years. The District received matching grant of \$2,500.00 to help cover the cost of the updated plan.

The office has been busy with calls about frozen services and the crew has been busy thawing services. Most of the frozen services were on the part of the water line that is in the street which is the District's responsibility. Because of the frequent snow storms the crew has been busy removing snow from fire hydrants. Because the office keeps a list of services that have a history of freezing and when there is the potential for freezing problems the customer is called to inform them to let the water run a little bit to prevent the services from freezing. Also, there was a main break on Church Street, Highview Terrace, and two main breaks on Front Street.

Trustee, Henry Chalmers, asked to take under consideration creating a new policy for newly hired personnel to offer them money the equivalent of what the District pays into the Maine Public Employees Retirement System (MPERS) in lieu of the employee opting to not participate in the MSRS. It was decided to research this with the District's accountant and MPERS.

The next board meeting is scheduled for Monday, April 13, 2015.

The meeting adjourned at 2:00 p.m.



Archie J. Gaul, Chairman