

Trustees of the Belfast Water District met at the Little River Station Office at 1:00 p.m. The following were in attendance: Stephen Hall, Archie Gaul, Henry Chalmers, Alton Kenney, Eileen Dubinett and Superintendent, Keith Pooler.

The chairman, Archie Gaul, called the meeting to order.

VOTED: On motion by Stephen Hall, seconded by Henry Chalmers, unanimously approved to accept the Minutes of the September 17, 2012 meeting.

The Board proceeded to authorize commitment to the Treasurer, Alton Kenney the Certificate of Commitment of Water User Rates.

VOTED: On motion by Stephen Hall, seconded by Alton Kenney and unanimously approved: to commit to the treasurer the water rates for the period beginning 9/1/12 and ending 9/30/12.

Cindy Clements reported to the Board that the District's bank Camden National Bank requires a Corporate Authorization Resolution authorizing the signatures to manage the funds in the new money market account opened at the bank on September 26, 2012.

The board concurred to continue with the same authorized agents for the District's general checking account; Archie Gaul, Chairman, Alton Kinney, Secretary/Treasurer and recently appointed Vice-Chairman, Stephen Hall.

Cindy Clements explained to the Board the recommendations made by the District's accountant, Nick Henry of the accounting firm Horton, McFarland & Veysey. Nick recommended the superintendent or a trustee review the bank statements and reconciliations to provide oversight and independent review functions, considering the lack of segregation of duties pertaining to accounting functions, due to the small office staff.

VOTED: On motion by Henry Chalmers, seconded by Stephen Hall, unanimously approved; to appoint Eileen Dubinett to review the bank statements and reconciliations.

Cindy Clements also explained to the Board the need to appoint a board member to conduct an annual review of the post issuance compliance relating to Arbitrage and Use of Proceeds of the District's outstanding bonds as required by federal and state law.

VOTED: On motion by Henry Chalmers, seconded by Stephen Hall, unanimously approved; to appoint Eileen Dubinett to conduct the annual review of the post issuance compliance relating

to Arbitrage and Use of Proceeds of the District's outstanding bonds as required by federal and state law.

Cindy informed the Board that the notice sent to Belfast City Hall about the District's scheduled board meetings is also posted on the bulletin board at City Hall by the city clerk. That posting satisfies the public notice requirement.

The superintendent, Keith Pooler reported on the following:

On October 29th and 30th, the Pax Active Mixing System is scheduled to be installed in the 1.3M gallon water storage tank on Lincolnville Avenue. The crew will start draining the tank on the 24th of October and it should be fully drained by the 28th. The installation of the Pax Mixer should take about half a day and then the tank can be refilled which will take 2 – 3 days to fill.

The new Metrotech leak detector device purchased from Utilitronics arrived this week. Keith indicated that he hasn't had a lot of time to work with the device. The leak detector has many features and it will take practice to become proficient with it. Keith told the Board that he wishes to thank Ron Bovine of Maine Rural Water Association for helping in the search for the right leak detector and obtaining it at a good price.

At this time the Searsport Water District superintendent, Herb Kronholm, does not have the exact date when they will be doing the rehabilitation on their production well which will require getting water from us at the interconnection on Route 1. Herb is aware of the scheduled date for the Pax Mixer and will work around that date. Keith informed the Board that the crew has helped Searsport Water District a couple times recently because they are short on personnel. We are billing Searsport Water District for the work performed by our crew. They have hired a new service man who will start on September 22nd and they expect to hire another person soon.

On Thursday, October 18th a new 12"x8" tap will be installed on Swan Lake Avenue for the new Goose River Apartments project. Our crew will dig out the 12" main located on Swan Lake Avenue and Maine Water Works will do the tap. The 8" water main is being installed by Lynch Construction. The street being constructed for the project will be a public street. Keith said the District will be inspecting the water main installation frequently during construction because the main will become part of the water system.

Keith informed the Board that Daniel Piasecki, field services engineer of the Maine Drinking Water Program will be conducting a Sanitary Survey of the District's system and facilities on

October 19th. These surveys are conducted every three years by the drinking water program. The information requested for the survey is being gathered and we are preparing for the site visit.

The District's forester, Mark Vannah has been marking trees at the Smart Road wood lot in preparation for the wood harvesting. The wood cutter, Brad Bowen, will do the harvesting this winter as soon as the ground freezes.

Keith informed the Board about the comments submitted to the Maine Public Utilities Commission concerning the inquiry into decreasing revenues of water utilities. The District would be open to regionalization and consolidation if it in fact it could be proven that it would save money. It was noted that mandatory consolidation is not a good idea if it might save a small utility money, but would cost the larger utility more. Concerning deregulation of the Maine Public Utilities Commission, the comment was made that without having some idea what a deregulated water utility would look like, the District would not be in favour of it. While not perfect, the current regulatory framework is something that everybody can work from, utilities as well as customers. Perhaps the first approach should be a simple rate increase process for water utilities on an annual basis.

The crew will be draining all the fire hydrants starting this month into the first of November and preparing the facilities for the winter. The crew will also be paving trenches where repairs on services were done recently.

Keith informed the Board about the annual Maine Rural Water Association Conference coming up in early December. As soon as the conference schedule is published it will be made available to the Trustees should anyone want to attend.

The meeting adjourned at 2:00 p.m.


Alton Kenney, Secretary/Treasurer